



Dear Parent / Carer,

In 2017/18 we are going as paperless as possible in our communications.

This will mean the following:

* **Key information**, such as term dates or uniform expectations, which may have previously been found in the pupil planner will now be located on the website (www.bridgewaterhigh.org) and the Bridgewater High School app (found on the App Store and Google Play).

* **Homeworks** are now all to be found on Show My Homework. Pupils who prefer to make a paper note can purchase small notebooks for this use from our main office at a price of 50p each in September.

* **Notifications** from school, for example announcements about non-uniform days, will be mostly via the Bridgewater High app (plus texts for those who do not have the app) but obviously any vital information will still be sent in a paper letter and email (copies of which will be on the website and app also).

* **Contact from our staff** which may previously have been written in the planner, e.g. short praise or concerns, will be sent via email or phone. **Please ensure these details are correct** (they can be amended via the app).

* **Contact to our staff** which may previously have been written in the planner can be sent via email (all staff use the format initial.surname@bridgewaterhigh.com, with mine for example being t.eden@bridgewaterhigh.com - staff emails are listed on our website under About Us: Staff), by phone or a letter to the school.

* **Notes for staff**, e.g. regarding a pupil having to leave early for an appointment or about a temporary uniform issue, can still be passed on as written notes just not in a planner as such.

* **Positive points** will remain on paper (although we are currently investigating electronic rewards systems) but in the absence of a planner pupils are to be given blank sheets at the start of the year which can be replaced each time a full sheet is handed into the office.

* **Timetables** will be handed out as paper copies at the start of the year but the Show My Homework app allows pupil/parental access to timetables for familiarisation at home. We would also recommend pupils print extra copies at home in case theirs should go missing.

We do hope you share our excitement about moving into a more technologically-based system of communication which (a) helps prepare pupils for the modern workplace, (b) is environmentally sound, (c) saves on needless costs and (d) is representative of a general move in society towards electronic communication.

There are many other ways in which we intend to improve our electronic communications which will be rolled out in the next few months and we look forward to providing even greater benefits to you as parents/carers in the near future.

T.M.Eden – Assistant Headteacher



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