



MAINSCALE

JOB DESCRIPTION

Job Title	Teacher Mainscale
Directly responsible to	<ul style="list-style-type: none"> ▪ Head of Department/Faculty
Primary Post and Scope of the Job	<ul style="list-style-type: none"> ▪ Deliver an appropriately broad, balanced, relevant and differentiated curriculum which provides all students with the opportunity to achieve their individual potential. ▪ Monitor and support the progress of students and take appropriate action to ensure the highest possible standards of learning and achievement. ▪ Implement the School/Faculty Rewards and Consequences policy in a fair and professional manner. ▪ Contribute to the overall work of the Faculty and School in a positive and supportive manner. ▪ To be a lead professional in the provision of effective behaviour management.
Key Tasks and Accountabilities	<p>PLANNING</p> <ul style="list-style-type: none"> ▪ To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the relevant curriculum area. ▪ To contribute to the Faculty’s development plan and its implementation. ▪ To plan and prepare courses and lessons. ▪ To contribute to the whole school’s planning activities. ▪ To attend Faculty Meetings according to the pre-arranged timetable. ▪ To Use KIT Time effectively <p>CPD</p> <ul style="list-style-type: none"> ▪ To take responsibility for personal and professional development by actively seeking out training opportunities, as well as participating in school based INSET. ▪ To engage in the Performance Management process in a positive and professional manner. <p>COMMUNICATION</p> <ul style="list-style-type: none"> ▪ To participate in the programme of parent and community liaison activities which include Open Evenings, Parents’ Evenings. ▪ To communicate effectively with parents and other external agencies as appropriate. ▪ To follow agreed policies for communication in the school.



	<p>MANAGEMENT OF INFORMATION</p> <ul style="list-style-type: none"> ▪ To maintain appropriate records and provide relevant, accurate and up-to-date information as required. ▪ To track student progress and use information to inform teaching and learning. <p>PASTORAL SYSTEM</p> <ul style="list-style-type: none"> ▪ To be a Form Tutor to an assigned group of students and attend relevant Year Team briefings/meetings. ▪ To promote the general progress and well being of individual students and of the Form Tutor Group as a whole. ▪ To liaise with a Pastoral and Achievement Leader to ensure the implementation of the school's Pastoral System and Behaviour Management Policy. ▪ To take responsibility for the daily Form Tutor time and follow the designated programme of activities. ▪ To evaluate and monitor the progress of students and keep up to date student records as may be required. ▪ To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved. ▪ To communicate, as appropriate, with the parents of students. <p>TEACHING</p> <ul style="list-style-type: none"> ▪ To teach students according to their educational needs, including the setting and marking of work completed by the student both in school and at home. ▪ To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required. ▪ To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students. ▪ To ensure that ICT, Literacy and Numeracy policies/strategies are reflected in the teaching/learning experience of students. ▪ To ensure a high quality learning experience for students which meets internal and external quality standards. ▪ To prepare and update subject materials. ▪ To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus ▪ To maintain discipline in accordance with the school's procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. ▪ To mark, grade and give written/verbal and diagnostic feedback as required.
General	<p><i>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be specifically identified.</i></p>



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PERSON SPECIFICATION

	Essential	Desirable
Knowledge and Experience		
Degree in relevant subject	x	
Qualified Teacher Status (QTS) or evidence of working towards it, NQT	x	
Experience of teaching at secondary level	x	
Knowledge of the National Curriculum, Secondary Strategies and other related educational initiatives	x	
Evidence of commitment to further professional development	x	
A clear philosophy on how and why the subject should be taught to pupils of all abilities	x	
Awareness of the strategies available for improving the learning and achievement of students of all abilities, including high ability students	x	
Awareness of national initiatives and strategies related to this curriculum areas and the secondary curriculum in general	x	
Understanding of implications of Safeguarding Health and Safety legislation	x	
Good Honours Degree in related subject		x
Second degree or post-graduate qualification		x
Experience of teaching at KS3 & 4		x
Knowledge and experience of role of form tutor		x
Work within a specialist school environment		x
Skills and Abilities		
Experience of developing and implementing Schemes of Work	x	
Able to use a range of teaching and learning strategies	x	
Ability to set high standards and to motivate pupils and maintain high standards of discipline	x	
Effective classroom management	x	
Knowledge and understanding of how ICT can be used in the teaching of the subject to enhance student learning	x	
Good organisational skills and resource management skills	x	
Ability to develop the use of learning platform/VLE		x



BRIDGEWATER
HIGH SCHOOL
LEARNING WITH PRIDE AND JOY

Lower School
Years 7-8
Hall Drive, Appleton
Warrington, Cheshire
WA4 5JL
Tel: 01925 263814

Upper School
Years 9-11
Broomfields Road, Appleton
Warrington, Cheshire
WA4 3AE
Tel: 01925 263919

Personal Qualities		
Highly motivated and able to motivate colleagues	X	
Imaginative, creative and innovative	X	
Enjoys working effectively in a team	X	
A positive attitude towards own continuing learning	X	
Willing to help support extra curricular activities, for example trips, clubs		X
This post is subject to an Enhanced DBS check		