



9th June 2020

Dear **John Smith** Form **10KA1**

I hope you are keeping well.

Please find below the details of your first face to face session which is planned to start the week beginning 15th June and last for a maximum 1 hour and 30 minutes.

Before I go any further, I'd like to reiterate that we want to make these sessions as meaningful and rewarding as possible. That said it is vital that we do this in a manner which is controlled and safe for everybody, so unfortunately it does require a level of direction which you must adhere to.

**Whilst things may still change, what I can tell you is that despite this level of control, you'll be met with a warm welcome and we are looking forward to seeing you.**

During this first week you will meet with a member of staff in groups of approximately 4 students.

The aims of this session are to:

- See how you are coping with your online learning.
- Give advice to make this easier for you.
- Receive feedback from you to help make our offer better.
- Help you become accustomed to the new routines which are required to keep everyone safe.
- Provide you with a further timetable for the following week.

### Tutorial Session Details

Your details are as follows:

**Entrance Point** (please see the map of the site included)

Entrance Point: **1** Entrance Queue: **b**

### **Group Detail**

Day: **Monday** Tutorial Group: **9b** Room: **2** Tutor: **KP** Timings: **12.00pm - 1.30pm**

It is important that when you arrive on site, you do so by the correct entrance and line up in your correct place, which will be clearly marked for you when you arrive. This should be no more than 10 minutes before your session and it would be helpful if you bring this letter with you.

There will be a member of the leadership team there to meet and welcome you.

The member of staff will speak to you to check you are clear about your rooming and timing, advise you about the route you should take to your room and ask you to wash your hands on entry. The member of staff will also talk you through the home school agreement which is included with this letter.



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#### **Principal**

Tim Long BA (Oxon)  
MA Ed, P.G.C.E., N.P.Q.H

#### **Headteacher Lower School**

Tracey Hatton  
BA Hons, P.G.C.E., N.P.Q.H

#### **Headteacher Upper School**

Keiron Powell  
BA Hons, QTS

**Registered Office:** TCAT c/o Priestley College, Loushers Lane, Warrington WA4 6RD

**Company No:** 10689247



When you arrive to your class, you will have a designated seat in your classroom, which will remain yours until we return to a normal timetable. **You should remove the equipment you need and place any coats on the back of your chair and your bag under your table.**

You are allowed to bring the following:

- Small bag to include:
  - Pencil case
  - Drink
  - Any class books which you would like to discuss. (Please be aware that your tutor will not be able to take these off you.)
  - Any personal items you may require, which should remain in your bag.
- Coat if the weather is poor.

You should wear your school shirt and trousers/skirt, which needs to be wash in between each visit to school. Trainers are permitted as an alternative to school shoes.

Please note that during this first phase of opening, there will be a maximum of 37 students on site at once, spread over 3 different entrances.

Looking to the following week, we will join 2 of these tutor groups together to create classes of between 7-9 students. You will arrive to school via the same entrance and queue and work out of the same seat in the same classroom, so things will be much easier and more efficient.

You will be able to attend for **1 day** a week and you will receive input in English, Maths and Science over **3 x 1 hour** sessions, finished off with a **1 hour tutorial slot**.

You will be required to bring your own packed lunch, which you will eat in your own area, details of which will follow.

If you have further question, please check the FAQ page on the website for an answer, failing that please submit it to [Y10opening@bridgewaterhigh.com](mailto:Y10opening@bridgewaterhigh.com) and we will add it to the page.

As ever, please remember that these are our plans we have in place based on the information we have, so please remain prepared for things to change if required.

Looking forward to seeing you all, stay safe and let's collectively make this work!

Your Sincerely,

Mr. K. Powell

Headteacher



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